

## ASSOCIATE ENGLISH MINISTRY PASTOR BURNABY PACIFIC GRACE CHURCH JOB POSTING

Start Date: Immediately

Hours per Week: This is a part-time 25 working-hours position

Remuneration: Starting from \$54,800/year pro rata plus benefits (based on experience, qualifications and review after 3 months probation).

Burnaby Pacific Grace Church (BPGC) is currently looking for a part-time Associate English Ministry (EM) Pastor with a calling to serve in a multi-generation and multi-cultural, English-speaking congregation, located in North Burnaby.

### **Job Purpose:**

The **Associate EM Pastor** supports the EM Lead Pastor in leading the church's EM, which serves **Grade 7 through adults**. This role assists in carrying out the ministry's vision and direction, helping to nurture the spiritual growth of members through worship, discipleship, fellowship, and evangelism. The Associate EM Pastor provides pastoral care, helps with ministry planning, and offers leadership in areas related to the English congregation, working under the guidance of the EM Lead Pastor.

The successful candidate will work under the supervision of the EM Lead Pastor and work closely with the senior pastor, children's pastor, youth pastor/worker, the pastoral and staff team, and is held accountable by the deacon board.

### **About BPGC:**

BPGC began in 1990 as a Cantonese-speaking church reaching out to immigrating families from Hong Kong in the early 1990s. Sensing a need in the late 90s for the development of the next generation, the English congregation was established. Over the years, by God's grace, the church has continued to flourish with the EM consisting of 70+ regular attendees weekly. BPGC is affiliated with the British Columbia Conference of Mennonite Brethren Churches (BCMB).

### **Job Description:**

#### *A. Worship*

1. Assist the English Pastor in oversee the Sunday worship ministry
2. Sunday pulpit preaching (average once or twice per quarter)
3. Along with the English Pastor, recruit, support and equip worship leaders for their spiritual growth, and to build up our overall worship experience.

#### *B. Discipleship*

1. Support and encourage the spiritual growth of members
2. Support teachers, leaders and counsellors through mentorship and training
3. Recruit and support Sunday School teachers
4. Assist Sunday School teachers with curriculum development and teach Sunday school when needed

*C. Fellowship/Small group*

1. Assist the English Pastor in oversee the direction of fellowship, small group, and community time ministry
2. Assist the English Pastor to recruit and support counselors and leaders in planning programs
3. Work with counselors and leaders to evaluate the spiritual growth of small groups/ fellowships
4. Participate or lead small groups/ fellowships

*D. Evangelism*

1. Assist the English Pastor to recruit and support leaders in planning EM outreach programs
2. Encourage members to participate in mission and evangelism activities

*E. General Duties*

1. Work and collaborate with the pastoral & staff team, deacons, and ministry leads
2. Attend monthly Deacon Board meetings, staff meetings twice a month, and Annual General Meeting
3. Provide monthly ministry reports to the English and Senior Pastor and Deacon Board
4. Attend and oversee English prayer meetings if needed
5. Participate in and support MB Conference events
6. Assist deacons and ministry leaders in developing the annual EM plan and budget
7. Visit and provide care for members

**Qualifications**

1. A committed follower of Christ
2. A theological degree from an accredited North American evangelical theological seminary, or equivalent
3. Agree and subscribe to the Canadian Mennonite Brethren Confession of Faith
4. Obtain pastoral credentials from BCMB within two years of employment
5. Experience navigating the intricacies of a multicultural church would be an asset but not required
6. Pastoral ministry experience would be an asset
7. Ability to communicate in Cantonese would be an asset but not required
8. Criminal record check required

Please email Pastoral Search committee at [hello@bpgc.org](mailto:hello@bpgc.org), and make sure to include the following to apply for this position:

1. The position title (Associate English Ministry Pastor) as the email subject
2. Your resume and a personal statement of faith attached
3. A cover letter briefly describing your interest in this position attached
4. At least two contactable character references (Please include them in your resume.)

We thank all applicants for their interest. However, only those candidates selected for interviews will be contacted.