

Burnaby Pacific Grace Church - Annual General Meeting
April 2, 2017 (1:30pm - 3:30pm)

Minutes by April Law

1. Call to Order/Welcome
 - a. Meeting called to order by Pastor Enoch at 1:30 p.m, followed with prayer.
2. Adoption of the 2017 Annual General Meeting Agenda
 - . Motion to adopt the 2017 AGM Agenda: Kevin Yip
Seconded by: Jocelyne Ho
Passed: 84/85
Carried.
3. Adoption of the Minutes of the 2016 Annual General Meeting
 - Motion to adopt the 2016 AGM meeting minutes: Henry Chan
Seconded by: Kevin Yip
Passed: 82/85
Carried.
4. Q & A on department reports
 - a. Kevin Yip: gym flooring wasn't done last year, what is the reason for that?
 - Lawrence Lo: Not enough time to do flooring, plan to do it this summer so it won't interfere with the Awana program. Basement & nursery ventilation and heating was done first last year. Walls were painted last year.
5. Presentation and Adoption of the 2016 Financial Report (General Fund)
Presented by David Sin:
 - Small clarification updates to financial report
 - EM department - April Law clarified how last year EM expenses were much lower than expected. Mainly because we didn't EM retreat and training material weren't purchased. Plan to use more budget this year with Pastor Ryan on board to make the decisions on appropriate material
 - a. Henry Chan: Why is the honorarium & staff salary expenses lower than budgeted?
 - David Sin: Staff salary expenses were lower because the children's ministry still has no pastor; EM pastor didn't start until Aug. Honorarium was used less because of hiring Pastor Ryan in August. Fritz's didn't renew his contract this year, which lowered salary expenses

Motion to adopt 2016 Financial Report (General Fund) by: David Sin
Seconded by: Andrew Yeung
Passed: 85/85
Carried.

6. Presentation and Adoption of the 2016 Financial Report (Building Fund)
Presented by David Sin
 - a. Kemuel Wong : Why were there no expenses for Line 4 & Line 5 ?
 - Lawrence Lo: Line 4 - clean up air duct was not done because it was not necessary according to the people we consulted
 - Lawrence Lo: Line 5 - Pastor Eliza's office to be baby proofed - it was already done without needing to use the budget
 - b. Salome Lau - How many more years left till we finish paying our mortgage?
 - David Sin: Roughly another 7 years till we finish paying the mortgage

Motion to adopt 2016 financial report (building fund) by: David Sin
Seconded by: Joy McDonald
Passed: 86/86
Carried.

7. Presentation and Adoption of the 2016 Financial Report (Missions Fund)
Presented by Jocelyne Ho
 - SBA – she retired as a missionary, will continue serving within the MB mission. But we're continuing to financially support the mission organization despite her retiring.
 - Howard & Kara - they moved back to North America in May, our church will continue to fund them financially so they can adjust as they return
 - Reserve fund expenses - These are some unexpected expenses according to needs we see during the year
 - a. Ken Leung: For Awana - why is the money taken from Missions Fund?
 - Jocelyne Ho - this is an opportunity for using Awana to reach out to the community. They are seen as local missionaries

Motion to adopt 2016 Financial Report (Missions Fund) by Enoch Yim
Seconded by: Winnie Chik
Passed: 85/87
Carried.

8. Sharing the church theme and future direction - Pastor Enoch Yim
 - Budgets for EM and CM are separate even though the deacon board is combined
 - Bridge between EM & CM - To appreciate our difference in culture; to increase our communication with each other; unity in diversity
 - 3 upcoming phases for our church:
 - Phase 1: Pursuing maturity in Christ, living faith in our daily lives
 - Maturity in spiritual discipline
 - Maturity in Godly character
 - Maturity in interpersonal relationship

- Maturity in proclaiming Christian values in the world
 - Phase 2: Uniting in love, building God's family together
 - Phase 3: Going out of our bubble engaging with our community
 - Focus this year will be on the first phase - there'll be a lot on training up leaders, so training budget will be higher.
 - More one on one coaching and mentoring to help people find their unique God given calling
 - Church calendar
 - OnTrack training and other training will be subsidized fully
 - Stay connected gathering - every few months to have a lunch together as leaders. It is not a meeting time, but to communicate and care for each other
 - Mission trips - Ghana, BC interior and also Aboriginal missions
9. Presentation and Adoption of the 2017 Budget (General Fund)
Presented by Davin Sin
- Some highlights:
 - Library budget - Additional amount for purchasing "Right Now Media". It is a website with videos, small group and bible study material. Church members will have access to this
 - Training budget - the budget will be a lot higher, breakdown is laid out
 - Salary budget is higher - we are hoping we'll be able to hire a children's pastor and also EM coordinator this year.
- a. Kemuel Wong: Why is the budget for evangelism higher this year?
- Stella Kann: There's subsidy for people going on the evangelistic trip for their bus ride there. Also, they will be organizing an evangelistic meeting this year. Other budget is for giving presents to give elders to the senior home.
- b. Kevin Yip: What is the church's cash flow? It seems like we have \$580,000 cash (including GIC) on hand. Is there consideration to pay down more of the mortgage using the existing cash flow we have?
- David Sin: We have not talked about this as a deacon board, but that item will be in our future topic of conversation
- c. Amy Pang: What is the budget used for under the pastoral search budget?
- David Sin: There will be finances needed for flying out potential pastoral candidates and also for advertising during the pastoral search
- d. Timothy Au: Conference subsidy - Line 34 - Why is there no budget for conference subsidy?
- David Sin: The subsidy for conferences will come out from a separate category. For EM, it'll come from their EM training budget.

Motion to accept 2017 budget (General Fund) by: David Sin
Seconded by Alan Choi
Passed: 79/83
Carried.

10. Presentation and Adoption of the 2017 Budget (Building Fund)
Presented by David Sin

- a. Kevin Yip: Why is the flooring budget much higher than last year?
 - Lawrence Lo: This year, it will not be about polishing the existing floor, it'll actually be a complete change in the flooring
- b. Kevin Yip: Regarding the changes in lighting - can the church consider using sensor lighting so that we don't forget to turn off the lights?
 - Lawrence Lo: That is a great idea, will consult with Robert Pang about this issue.
- c. Kemuel Wong: Motion to rename line 3 to clarify the wording - change to "Floor upgrade of the gym"

Motion to adopt 2016 budget (Building Fund) with amendments: David Sin
Second by: Kevin Yip
Passed: 80/80
Carried

11. Presentation and Adoption of the 2017 Budget (Missions Fund)
Presented by Jocelyne Ho

- MBMS C4 Team – as mentioned before, our missionary SBA has retired, but we will continue to subsidize this ministry in their outreach to the France Islamic group
 - Our Cambodian missionary Carol, passed away - but will continue to support her sister Janice Lo in the ministry
 - Under the reserve fund you'll see we are shifting from supporting foreign missionaries who fly into a country to supporting local missionaries who rose up as missionaries after they became a Christian in that country.
- a. Ken Leung: for seminary subsidy, why is there a 4 month and an 8 month subsidy?
 - Jocelyne Ho: Only subsidizing Helena Shum for 4 months because she's graduating, and Nathan Choi will be subsidized for 8 months
 - b. Kemuel Wong – Noticed a typo mistake for MBMS C4 team "Friendship" Centre

Motion to adopt 2016 Budget (Missions Fund) by Jocelyne Ho
Seconded by: Winnie Chik
Passed: 72/74

Carried.

12. Adjournment and closing prayer - Pastor Ryan McDonald
- a. Motion to adjourn and close meeting by Kemuel Wong
Seconded by: Kevin Yip